

## **BC HORSESHOE ASSOCIATION PROPOSED REORGANIZATION 2012**

The time has come to reorganize the BCHA for future years. Over the past few years we have experienced a dramatic drop in membership province wide as well as clubs closing down. Like many other organizations we have to downsize and find other ways to fund raise to keep the organization healthy and active. The ***gaming grant*** is becoming a nightmare to get funds from. The major source of our funds for our organization comes from the Raffle tickets, other raffles and 50/50 draws at the BC Internationals and BC Champs. From these monies we have to pay for the license, printing up of tickets and the prize monies of \$400, \$300, \$200, \$100 as well as the \$100 early bird draw. Plus added money for the BC Internationals of 25%, BC Championships 40%, Travel for champions to attend Canadian and or Worlds or BC Champs 20% administration 10% and finally Junior Fund 5%.

Aside from memberships (less insurance) we have no other major source of funding.

### **The following are proposed changes to our constitution:**

- 1) Amalgamation of the position of Vice President and Secretary.

(This will remove one person from the present executive and result in savings for the organization)

- 2) Reducing the regional reps from the current 4 to 2 reps.

#### **Currently**

***Northern Rep:*** responsible for Quesnel and Prince George

***Interior/ Kootenay's Rep:*** Responsible for Kamloops, Merritt, Penticton, Salmon Arm, Summerland, Vernon and Winfield.

***Lower Mainland Rep:*** responsible for Abbotsford, Central Park and Cloverdale.

***Island/Powell River Rep:*** responsible for Ladysmith, Port Alberni, Powell River and Victoria.

#### **Proposed**

***Northern/Interior Rep:*** responsible for the following 9 clubs (Kamloops, Merritt, Penticton, Prince George, Quesnel, Salmon Arm, Summerland, Vernon and Winfield.

***Island/ Lower Mainland Rep:*** responsible for the following 7 clubs (Abbotsford, Central Park, Cloverdale, Ladysmith, Port Alberni, Powell River and Victoria.

The 2 regional reps would have to get the contact person from each club as well as the list of Directors for each club and report back to the board. Both Reps will attend the meetings and assist both at the BC Internationals and the BC Champs as required. They shall have their expenses paid for as laid out by the executive of the BCHA.

The regional Reps are to be elected by **all voting members** at the **AGM** on even numbered years and **must reside** in the region they are running for. The above elimination of 2 reps will save the organization an estimated \$700 per meeting.

### **TERM OF OFFICE**

The positions of President and Treasurer shall be up for election on **odd** numbered years.

The positions of Vice President/Secretary and both Regional Reps. Shall be up for election on **even** numbered years.

### **DUTIES OF THE EXECUTIVE**

#### **The President is the Chief Executive Officer and shall:**

- Preside at all meetings of the Association and the Board of Directors.
- Supervise the other officer's/directors and staff in the execution of their duties.
- He/She will ensure that adequate liaison & communication is maintained between the Region Representatives, their clubs and the Association.

#### **The Vice President/Secretary shall:**

In the event of the President's absence will assume his/her responsibilities. In the event of the absence being of a permanent nature, the Vice President will act as President for the balance of the year.

- Keep minutes of all General and Special Meetings of the Association and distribute same to all the clubs either directly or through the regional reps.
- Ensure the notices of meetings and applications for hosting the BC Internationals and BC Championships are issued.
- Order crests for both the BC Internationals and BC Championships.
- Conduct correspondence.
- Ensure safe custody of all records and documents of the Association other than those required by the treasurer.
- Have custody of the common seal, if there is one.
- Carry out any other duties assigned by the President.
- Sell and keep records and inventory of all supplies and have available at the BC Internationals and BC Championships for purchase.
- To forward all monies from the supplies sold to the treasurer.
- To organize and have everything available for the 50/50 and raffle draws.
- To be available at both the BC Internationals and BC Championships on the Saturday to sell 50/50, raffle tickets, judging or wherever or whatever is needed.

**The Immediate Past President shall:**

In the absence of the both the President and Vice President, take responsibility for their offices in an acting role and assume any other duties that the President may assign.

- To be available at both the BC Internationals and BC Championships on the Saturday to sell 50/50, raffle tickets, judging or wherever or whatever is needed.

**The Treasurer shall:**

- Keep all financial records and books of account as are needed to comply with the Society's Act.
- Render financial statements to the Directors and members as required.
- Have custody of the funds and securities; if any.
- Disburse the funds as needed by the Executive.
- Prepare yearly grant applications and annual performance objectives as required by the government
- Pay and file the yearly Societies Act (Blue form).
- File an annual report and financial statement in accordance with requirements of the Society Act.
- To reimburse all executive members for expenses incurred at the day of all meeting. (Receipts must be attached).
- On the Sunday of the BC Internationals and the BC Championships have all cheques written up and ready to write the winners name on.
- To be available at both the BC Internationals and the BC Championships on the Saturday to sell 50/50, raffle tickets, judging or wherever or whatever is needed.

**Regional Reps. Shall:**

- Be assigned their duties by the President
- Act as liaisons between the Association and the clubs located in their regions.
- Get the information of each contact person for each club in their region.
- Get the list of executive and Directors for each club in their region.
- To pass information between the members, clubs and Association.
- To be available at both the BC Internationals and BC Championships on the Saturday to sell 50/50, raffle tickets, judging or wherever or whatever is needed.

**ADDED PRIZE MONEY FOR THE BC INTERNATIONALS AND BC CHAMPIONSHIPS**

Aside from the above distribution on allocation of funds from the raffle, the executive may add more funds depending on the financial position of the BCHA.

